

**Parks & Recreation Department**

10 W State Street  
Marshalltown, IA 50158  
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www.ci.marshalltown.ia.us



THE CITY OF MARSHALLTOWN IS AN EQUAL OPPORTUNITY EMPLOYER

**MARSHALLTOWN PARKS & RECREATION - APPLICATION FOR TEMPORARY SEASONAL EMPLOYMENT**

Position Desired: \_\_\_\_\_

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Present Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security#: \_\_\_\_\_ Email: \_\_\_\_\_

Phone numbers: Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

**EDUCATION:**

High School Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Number of years completed \_\_\_\_\_ did you graduate? \_\_\_\_\_

College Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Course of Study \_\_\_\_\_ Number of years completed \_\_\_\_\_ did you graduate? \_\_\_\_\_

Other Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Course of Study \_\_\_\_\_ Number of years completed \_\_\_\_\_ did you graduate? \_\_\_\_\_

**EMPLOYMENT HISTORY:**

Employer \_\_\_\_\_ City/State \_\_\_\_\_ Dates Employed \_\_\_\_\_

Position Title: \_\_\_\_\_ Job Duties: \_\_\_\_\_

Employer \_\_\_\_\_ City/State \_\_\_\_\_ Dates Employed \_\_\_\_\_

Position Title: \_\_\_\_\_ Job Duties: \_\_\_\_\_

**REFERENCES:** Please list three references. References should be a combination of both professional and personal. Please do not list relatives.

1) Name \_\_\_\_\_ Relationship \_\_\_\_\_ Years known \_\_\_\_\_ Phone \_\_\_\_\_

2) Name \_\_\_\_\_ Relationship \_\_\_\_\_ Years known \_\_\_\_\_ Phone \_\_\_\_\_

3) Name \_\_\_\_\_ Relationship \_\_\_\_\_ Years known \_\_\_\_\_ Phone \_\_\_\_\_

The City of Marshalltown hires at the age of 14, although some positions require the employee to be at least 16 years of age and in some cases at least 18 years of age. Are you at least 16 years of age? \_\_\_\_\_ Are you at least 18 years of age? \_\_\_\_\_

Have you been convicted for a violation of the law other than minor traffic offenses and/or have any record of founded child abuse or dependent adult abuse? A conviction record will not necessarily eliminate you from consideration for employment, factors such as nature and seriousness of the violation, age at the time of offense, and rehabilitation will be taken into account. Yes \_\_\_ No \_\_\_ If you answered yes, or if you are unsure, please explain below:  
\_\_\_\_\_

I hereby certify that all above statements are true. I am aware that should investigation disclose omissions, misrepresentation or falsifications that my application will be rejected or my employment may be terminated. I authorize my former employers or any other individual or entity contacted whether or not specifically listed on this application, to give any information regarding my suitability for employment. If hired I will be an employee-at-will, meaning either the City or I can terminate the employment arrangement at any time for any or no reason. If still employed at the end of the season, employment will be severed at that time and there shall be no expectation of continued employment or re-employment. I realize that it is necessary for the City to thoroughly investigate my personal background and qualifications and by applying for employment with the City, I expressly waive all my legal rights and causes of action to the extent that the City of Marshalltown investigation (for purposes of evaluating my suitability for employment) may violate or infringe upon these aforementioned legal rights and causes of action of mine.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_