



The City of Marshalltown is an equal opportunity employer

Position Announcement

24 N Center Street, Marshalltown, IA 50158

Ph 641-754-5704

www.ci.marshalltown.ia.us

hr@ci.marshalltown.ia.us

**SEASONAL position available August – December (weather permitting) –
applications due August 16, 2017 – open until filled**

Position: Compost Facility Attendant

Department: Public Works

Rate of Pay: \$9.00 – 10.00 per hour

Hours: Typically 24-40 hours per week.

Compost facility is open Monday – Friday from 10am – 6pm, Saturday from 9am – 4pm and Sunday from Noon – 4pm.

Application Process: First review of applications will be August 16, 2017. Position will remain open until filled.

Applications are available at City Hall, 24 N Center Street or on the City of Marshalltown website under Employment Opportunities (www.ci.marshalltown.ia.us). Completed employment applications can be submitted electronically to hr@ci.marshalltown.ia.us or paper applications can be dropped off to City Hall or mailed to the City Hall Attn: Human Resources, 24 North Center Street, Marshalltown, IA 50158.

General Statement of Duties

Staffs the compost facility, collects monies, and responds to public inquiries concerning the City's composting program; does related work as required.

QUALIFICATIONS:

- Ability to get along well with the general public and co-workers.
- Ability to perform basic math calculations.
- Ability to handle money and make change quickly and accurately.
- Ability to communicate in English, both verbally and in writing.
- Ability to read and follow instructions.
- Ability to work without supervision.