

the City of  
**Marshalltown**  
**BOARD OF ADJUSTMENT**

**Special Use & Home Occupation Special Use Permit Application**  
36 N. Center Street, Marshalltown, IA 50158 Ph: 641-754-5756 Fax: 641-754-5742

All items listed must be submitted with this application:

- A site plan, drawn in ink to scale.** This site plan shall not be larger than 11" X 17."
- Any other applicable drawings or diagrams.** Home Occupation Special use permits must submit a floor plan diagram.
- Application fee.** A \$300 fee is required for a special use request (\$50 for a Home Occupation Special Use request). Make check payable to "City of Marshalltown." The fee must be paid when the application is submitted to the Housing Department.
- Legal description of the property.** The property owner should have a copy of the legal description of the property. *Please note that the tax description on the Marshall County assessor's webpage is NOT the legal description.* The legal description is listed on the property's abstract or owners may obtain a copy of the recorded deed from the Marshall County Recorder's Office for a fee.

It is the burden of the applicant to provide sufficient facts with this application and at the Board of Adjustment meeting to support a finding that all the standards for approval have been met. For all special use requests, with the exception of a Home Occupation Special Use request, the Plan & Zoning Commission shall first review the proposal and make a recommendation to the Board of Adjustment.

**Attendance at all meetings is required.**

**Please type or print legibly in ink.**

Property Address: 912 S. 14<sup>TH</sup> AVENUE, MARSHALLOTOWN  
Owner: CRAIG HAWKINS (PROPERTY) MARK ROMANO (BUSINESS)  
Mailing Address: 14915 WALNUT MEADOWS DR. URBANDALE, IA  
Phone: 515-975-4564  
Email: ONTARGETFAST@GMAIL.COM 50323  
Owner's Agent (if applicable):  
Agent Address:  
Agent Phone:  
Agent Email:

**The board will use this information to review your request. Please attach any additional supporting information. If you have any questions, please contact the Zoning Department at 754-5756.**  
Please describe the request and what justification there is for the proposal. Attach additional pages if necessary. If applicable, please provide a description of the business or use, discuss any signage to be used, and parking issues.

Owner/Agent Signature: M. A. [Signature]  
Date: 17 NOV 2017



## Firearm Sales and Training

515-975-4564

[ontargetfast@gmail.com](mailto:ontargetfast@gmail.com)

November 16, 2017

City Of Marshalltown; Planning & Zoning & Board of Adjustment

My name is Mark Romano & I owned a gun shop in Grinnell until I recently moved. I am writing the Board of Adjustment to approve my request to reopen my shop in Marshalltown, IA at 912 S. 14<sup>th</sup> Avenue. A Federal Firearms License (FFL) is address specific and cannot be transferred to a new location. It has to be re approved with the Federal Government. I apologize for not making this request in person as I am in Europe on business travel.

The nature of this business is firearm sales and training. I also sell firearm accessories. The type of FFL I had was a "Type 7", manufacturer. This allowed me to buy, sell, trade & manufacture firearms. For me, manufacturer was assembly. I do not own a machine shop nor do I have any intention to get into full scale manufacturing or gunsmithing. I will not be storing or selling gun powder or explosives. I am also involved with supplying the Boy Scouts of America deeply discounted firearms for their shooting programs in several councils. I am a lead instructor at National Camping School, a venue that certifies Boy Scout summer camp shooting sports instructors.

The shop would have limited hours as I am still employed full time. It is a highly secured location with secure storage, alarm system & camera monitoring. This location passed inspection by the Alcohol, Tobacco & Firearms (ATF) Special Agent Bruce Anderson on November 13, 2017. The location would not be a burden to residential neighbors as it is in an M-2 zoned area and parking is off street at this location. My business is highly regulated by the Federal Government. I am subject to inspection of my records, transactions and activities at any time. I have passed numerous Federal background checks, been interviewed by the Bureau of Alcohol, Tobacco, Firearms and Explosives (TF) & am in good standings with the AFT. Mr. Bruce Anderson, Senior Inspector with the ATF has offer his assistance in answering questions that you may have and has offered his phone number (515-240-3269).

I appreciate the opportunity for the Board to review and approve my request. I can be reached at 515-975-4564 if questions arise.

Sincerely,

Mark A. Romano

E 21st St



S 14th Ave



912 S. 14th Avenue.  
Marshalltown, IA 50158





**WARRANTY DEED**  
(CORPORATE GRANTOR)

For the consideration of One (\$1.00)  
Dollar(s) and other valuable consideration,  
Marshalltown Industrial Park, Inc.  
a corporation organized and existing under the laws of  
Iowa  
does hereby Convey to  
Hawkins Electrical Service, L.L.C.

the following described real estate in Marshall County, Iowa:

Lot 1 of MIP 6th Addition to Marshall, Marshall County, Iowa, except the East 56.08 feet thereof, subject to easements and restrictions of record, if any.

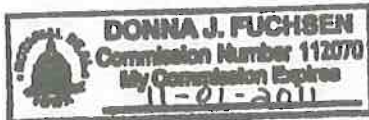
The Corporation hereby covenants with grantees, and successors in interest, that it holds the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances, except as may be above stated; and it covenants to Warrant and Defend the real estate against the lawful claims of all persons, except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, according to the context.

Dated: July 23, 2009  
By Marshalltown Industrial Park, Inc.  
a(n) Iowa corporation  
By Rex J. Ryden President Title  
By Kenneth Anderson Secretary Title

STATE OF IOWA, COUNTY OF MARSHALL

This instrument was acknowledged before me on July 23, 2009  
by Rex J. Ryden  
as President, and Kenneth Anderson, as Secretary,  
of Marshalltown Industrial Park, Inc.



Donna J. Fuchsen, Notary Public



Doc ID: 003188080001 Type: LAN  
 Recorded: 07/31/2009 at 03:47:32 PM  
 Fee Amt: \$141.20 Page 1 of 1  
 Revenue Tax: \$127.20  
 Marshall County Iowa  
 Kathleen K. Baker Recorder

File **2009-00004457**

127.<sup>20</sup>  
 14.<sup>00</sup> 26

©THE IOWA STATE BAR ASSOCIATION Official Form No. 101 - May 2008	William J. Lorenz	FOR THE LEGAL EFFECT OF THE USE OF THIS FORM, CONSULT YOUR LAWYER
* Return To: <u>Hawkins Electrical Service, LLC, 912 S. 14th Ave, Marshalltown, IA 50158</u>		
Preparer: <u>William J. Lorenz, PO Box 618, Marshalltown, IA 50158, (641) 752-4271</u>		
Taxpayer: <u>Hawkins Electrical Service, LLC, 912 S. 14th Ave, Marshalltown, IA 50158</u>		



**WARRANTY DEED**

For the consideration of one Dollar(s) and other valuable consideration,  
Vince Bindner and Judy Bindner, husband and wife do hereby

Convey to Hawkins Electrical Service, LLC the following described real estate in Marshall County, Iowa:

The South One-half of the West 200 feet of Lot One of M.I.P. Second Addition to Marshall, Marshall County, Iowa, except Parcel "B" thereof as shown in Plat of Survey recorded in Document No. 2008-00003647 of the records of the Recorder's Office of Marshall County, Iowa.

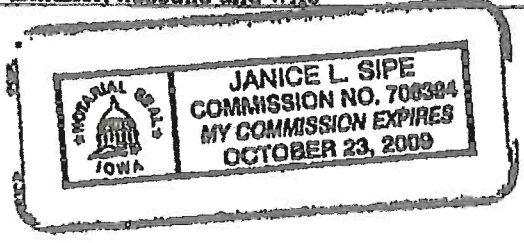
Grantors do Hereby Covenant with grantees, and successors in interest, that grantors hold the real estate by title in fee simple; that they have good and lawful authority to sell and Convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and grantors Covenant to Warrant and Defend the real estate against the lawful claims of all persons except as may be above stated. Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: July 27, 2009

Vince Bindner  
 Vince Bindner (Grantor)

Judy Bindner  
 Judy Bindner (Grantor)

STATE OF IOWA, COUNTY OF MARSHALL  
 This instrument was acknowledged before me on July 27, 2009, by Vince Bindner and Judy Bindner, husband and wife



Janice L. Sipe, Notary Public

(This form of acknowledgment for individual grantor(s) only)



James L. Lowrance, Mayor  
36 North Center Street  
Marshalltown, IA 50158-4911  
Tel - (641) 754-5756  
Fax - (641) 754-5742

November 13, 2017

ATF Des Moines  
Attn: Bruce Anderson, SIOI  
[Bruce.L.Anderson@usdoj.gov](mailto:Bruce.L.Anderson@usdoj.gov)

RE: Mark IV Enterprises, LLC dba On Target Firearms Sales & Training

Property Address: 912 S. 14<sup>th</sup> Avenue, Marshalltown, IA 50158

Parcel Identification Number (PIN): 8418-36-476-016

Zoning Classification: M-2, Heavy Industry

This letter is in response to the zoning confirmation request for the property at 912 S. 14<sup>th</sup> Avenue in Marshalltown. The requested use described by Mr. Romano includes the following: *Buy, sell, trade and at times assemble (manufacture) firearms. Also sell firearm accessories and do training. Training will not include live fire.*

This use is not specifically listed as a permitted use under the Marshalltown Zoning Ordinance. The ordinance outlines in Chapter 29 Table of Permitted and Special Uses: **\*All uses not listed are permitted in the M1 and M2 Districts with a Special Use Permit.**

The Special Use Permit process includes review by the Plan Zoning Commission and action by the Board of Adjustment. This process takes approximately 4-6 weeks depending on the meeting schedule. An application is attached to this letter and the following is a tentative schedule. With the upcoming holidays we may have to adjust depending on board member availability.

Application Due Date	Plan Zoning Meeting @ 5:00 PM	Board of Adjustment @ 5:00 PM
11/28/17	12/14/17	12/19/17
12/21/17	01/11/18	01/16/18

A completed application should be submitted by the applicant to my attention by the due date along with all of the required attachments and supplemental information. The application fee is \$300.00 payable to the City of Marshalltown. The Board may place conditions upon the approval as part of the review and determination.

If you have questions please do not hesitate to contact me at 641-754-5756 or e-mail me at [mshpohnheimer@marshalltown-ia.gov](mailto:mshpohnheimer@marshalltown-ia.gov).

Sincerely,



Michelle Spohnheimer  
Housing & Community Development Director  
City of Marshalltown  
36 N. Center Street  
Marshalltown, IA 50158  
[mshpohnheimer@marshalltown-ia.gov](mailto:mshpohnheimer@marshalltown-ia.gov)  
ph: 641-754-5756

C: Mark Romano, [Mark.A.Romano@saint-gobain.com](mailto:Mark.A.Romano@saint-gobain.com)