

MINUTES  
MARSHALLTOWN PLAN & ZONING COMMISSION  
DECEMBER 15, 2016

Call to order: 10:30 AM

**Members Present:** Jon Boston-Chair, Keith Bloomquist, , Tammy Lawson and Angela Lins-Eich

**Members Absent:** Sharon Greer-Vice-Chair, Stephen Valbracht and Fauna Nord

Bloomquist, Lawson and Lins-Eich joined by phone.

**1. Set public hearing for January 5, 2017 at 5:00 PM related to a Zoning Ordinance change to Chapter 29 – Table of Permitted Uses within the OP Office Park District.**

Spohnheimer presented the application to amend the zoning ordinance related to uses within the Office Park District. Staff has requested that the hearing be set for January 5<sup>th</sup> in order to work with the upcoming Council schedule.

**Motion by Lawson to set the public hearing. Second by Lins-Eich. All Aye. Motion Carried 4-0.**

**With no further business the Commission adjourned.**

Respectfully submitted,

Michelle Spohnheimer, Housing & Community Development Director