

MINUTES
MARSHALLTOWN PLAN & ZONING COMMISSION
SEPTEMBER 8, 2016

Call to order: 5:00 PM

Members Present: Jon Boston-Chair, Keith Bloomquist, Stephen Valbracht, Tammy Lawson Fauna Nord and Angela Lins-Eich

Members Absent: Sharon Greer-Vice-Chair

1. **Review and approval of the minutes from 08/11/16**

Approved as distributed.

2. **Recommendation to the City Council regarding the establishment of a new Urban Renewal Area Number 5.**

Tom Deimerly, MED Director, presented the plan to create a new district which would cover the former Wandering Creek development area. 39% of increment created will divert to a new fund for low & moderate income housing development as required by the Iowa code. The Commission should make a recommendation to the City Council.

Bill Eggleston made a public comment asking for additional clarification of the use of tax abatement. Staff commented that the City allows use of TIF or tax abatement but not both.

Motion by Valbracht to recommend approval. Second by Nord. All Aye. Motion Carried 6-0.

3. **Review and recommendation to the City Council on the Hawkeye Subdivision Preliminary and Final Plat**

Steve Troskey, CGA, presented the subdivision plat to split off a lot just west of the Hampton Inn. The lot is 2.86 ac. in area.

Motion by Valbracht to recommend approval. Second by Lawson. All Aye. Motion Carried 6-0.

With no further business the Commission adjourned.

Respectfully submitted,

Michelle Spohnheimer, Housing & Community Development Director